

Guest Retreat Agreement



This agreement by and between **New Life Bible Camp** and

Church or Organization Name: _____

Church or Organization Address: _____

Event Name (Retreat Group): _____

Will begin at _____ on the _____ and conclude at _____ on _____
time mm/dd/yyyy time mm/dd/yyyy

WHEREAS, New Life Bible Camp owns premises, located at 451 Tar Water Hollow Road, Buffalo Mills PA, 15534 which is used for weekend retreat and mid-week retreats by churches, schools and para-church organization who agree to abide by the New Life Bible Camp Statement of Faith while using the facilities and property, and

WHEREAS, Retreat Group desires to use the camp facilities, activity elements, and grounds for the purposes of spiritual enrichment and ministry, and

WHEREAS, New Life Bible Camp has agreed to allow the Retreat Group to use the facilities provided that the following terms and conditions are met,

It is Therefore Agreed By and Between the Parties:

New Life Bible Camp agrees to allow Retreat Group use of the above described premises and purpose. The Retreat Group Contact and the New Life Bible Camp Coordinator will coordinate details of usage.

New Life Bible Camp Coordinator: _____

Church or Organization Retreat Group Contact: _____

1. Retreat Fees

- a. **Lodging:** Retreat group agrees to pay New Life Bible Camp the following for lodging:
 - i. Weekend: \$45/person for one or two nights. \$12.50 for each additional nights
 - ii. Mid-Week: \$20 per person for one night. \$10 for each additional nights
- b. **Deposit** by Church or Organization: A refundable* deposit that can be rolled over from year to year, or returned following the retreat event.
 - i. Weekend: \$250 Original Deposit Paid Date: _____
 - ii. Mid-Week: \$100
- c. **Registration:** Retreat group agrees to pay New Life Bible Camp a non-refundable registration fee for each retreat event.
 - i. Retreat group will provide food service: \$150
 - ii. New Life Bible Camp will provide food service: \$50
- d. **Food Service:** New Life Bible Camp will provide food service
 - i. Meal prices per person are breakfast \$7, lunch \$7, and dinner \$10.
 - ii. Any individual special diet meals are an additional \$2.
 - iii. Other snacks, brunches, and packed meals can be arranged.
- e. An invoice for 25% of the group's estimated lodging and meals total will be sent two (2) months prior to the arrival date. This invoice will be due in 30 days, one (1) month before the group's arrival.

2. Retreat group agrees that it will not use the premises for any unlawful purposes, and will obey all laws, rules, and regulations of all governmental authorities while using the above described facilities.

3. Retreat group agrees that it will not use the premises for any purpose that is contrary to the mission and purpose of New Life Bible Camp, and therefore agrees to abide by the New Life Bible Camp Statement of Faith, which must be signed by an authorized representative of the church or organization.
4. Individual Waivers: The retreat contact will ensure that New Life Bible Camp will receive an individual liability waiver for each attendee, including youth and adults. If attendees are minors, retreat group will obtain the signature of at least one parent or legal guardian on each wavier.
5. The Church or Organization agrees to hold harmless, indemnify, and defend New Life Bible Camp, including the full time staff and camp volunteers, from any and all liability for injury or damage including, but not limited to bodily injury, personal injury, emotional injury, or property damage which may result from any person using the above described premises, its entrances and exits, and surroundings areas for the Retreat Group's purposes, regardless of whether such injury of damage results from the negligence of the New Life Bible Camp full-time staff and camp volunteers.
6. Retreat Group agrees to be responsible for preparing for use and returning to the pre-use condition all areas of the premises which the Retreat Group will use, including cleaning of all areas used and the reporting of any property damage incurred during the time of the Retreat Group event.
7. Retreat Group agrees to conduct a visual inspection of the premises, including entrances and exits, prior to each use, and warrants that the premises will be used only if it is in a safe condition.
8. Cancellation: The agreement may be cancelled by the retreat group within 30 days of this Retreat Agreement date and refund of the *initial deposit of \$250 (or \$100) will be given. However, a cancellation by the retreat group beyond 30 days after this agreement date, the retreat deposit will not be refunded.
9. In the event that New Life Bible Camp must cancel this agreement, retreat group will be entitled to any deposit paid. However, in no event will New Life Bible Camp be liable to the retreat group for any lost profits or incidental, special, or consequential damages arising out of the retreat group's inability to use the above described premises, even if New Life Bible Camp had been advised of the possibility of such damages.
10. Retreat group agrees that it will not assign any of its rights under this agreement, and such assignment will void this agreement at the sole option of New Life Bible Camp.
11. New Life Bible Camp and retreat group agree that any disputes arising under this agreement will be resolved via a mutually acceptable alternative dispute resolution process. If New Life Bible Camp and retreat group cannot mutually agree upon such a process, the dispute will be submitted to a three member arbitration panel of the American Arbitration Association for final resolution.
12. This document contains the entire agreement of the parties and supersedes all prior written or oral agreements relation to the subject matter.

Dated this _____ day of _____
Day Month Year

New Life Bible Camp Coordinator

Church or Organization Retreat Group Contact

Printed Name: _____

Printed Name: _____

Signature: _____

Signature: _____